



**POLICE, FIRE, DISPATCH,  
CANDIDATE BACKGROUND QUESTIONNAIRE**

GIBRALTAR PUBLIC SAFETY DEPARTMENT  
29450 MUNRO  
GIBRALTAR MICHIGAN 48183  
(734)-676-1022

INSTRUCTIONS

Read every question carefully and answer each question accurately and truthfully. The applicant may be disqualified from further processing if statements are falsified. All entries, except signature, must be printed legibly with pen and ink or typed. If the space provided is not sufficient for a complete answer, or you wish to furnish additional information, attach additional sheets to the questionnaire (paper needs to be the same size as the questionnaire and indicate the corresponding number: i.e. I, II, etc.). Applicant must sign each page that is submitted.

**I. PERSONAL HISTORY AND RESIDENCY**

Full Name:

\_\_\_\_\_

Last	First	Middle
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Present Address:

\_\_\_\_\_

Street Address	City	State	Zip Code
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Home Phone Number: \_\_\_\_\_ Business Phone Number: \_\_\_\_\_

Driver's License Number: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Exp. date: \_\_\_\_\_

Do you have a chauffeur's license?  NO  YES

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Email Address \_\_\_\_\_

Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Sex: \_\_\_\_\_

U.S. Citizen:  YES  NO If no, are you a naturalized citizen:  NO  YES

If yes, please list certificate number: \_\_\_\_\_

List all prior addresses, excluding your present address, beginning with the most recent:

From: \_\_\_\_\_ To: \_\_\_\_\_

Street Address City State Zip Code

From: \_\_\_\_\_ To: \_\_\_\_\_

Street Address City State Zip Code

From: \_\_\_\_\_ To: \_\_\_\_\_

Street Address City State Zip Code

From: \_\_\_\_\_ To: \_\_\_\_\_

Street Address City State Zip Code

**II. TRAFFIC AND CRIMINAL OFFENSE HISTORY DATA**

1. Indicate below EVERY TRAFFIC TICKET received in this state or elsewhere (excluding parking violations). **Please note:** You can receive a copy of your driving record from the Secretary of State.

Date	Offense	Location	Court Disposition or Fine	Your Age at the Time	Police Agency Concerned

2. Have you ever been arrested, detained, investigated, taken into custody, or issued an appearance citation by a federal, state or local law enforcement agency in the United States of America or any foreign land as a juvenile, or as an adult, for any criminal charge, felony or misdemeanor, or civil law-related offense? NO  YES  If yes, explain, listing date, agency involved, charge, disposition, and sentence for each incident.

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3. Have you ever been convicted of, pled guilty to, or pled nolo contendere to any criminal charge, felony or misdemeanor, in any court in any country? NO  YES  If yes, explain in detail, listing date, original charge, court, location, and agency involved for each incident.

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4. Have you ever had an arrest, charge, conviction, guilty plea, or any other criminal matter expunged from your record as either a juvenile or as an adult? NO  YES  If yes, explain in detail.

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5. Have you ever been placed on probation for any criminal matter by a federal, state, or local court in the United States of America or any country? NO  YES  If yes, explain in detail, listing court location, charge, and disposition.

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6. Have you ever been detained in, incarcerated in, or served a sentence in any youth home, jail, prison, penitentiary or other detention facility? NO  YES  If yes, explain in detail.

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7. Have you ever been questioned by police or any other law enforcement agency, anywhere, anytime? NO  YES  If yes, explain in detail.

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**III. CIVIL COURT DATA**

1. Were you ever summoned or subpoenaed to court in a civil action or proceeding, or were you ever a party (plaintiff or defendant) in a civil action in this state or elsewhere? NO  YES  If yes, explain in detail.

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**IV. EDUCATION**

1. List all schools, colleges, and business schools, with the most recent listed first.

From MO/YR	To MO/YR	School	Address	Last Grade/Term Completed	Degree

2. Did you graduate and receive a high school diploma? YES  NO  If no, do you have a high school equivalency certificate? NO  YES  If yes, list who issued the certificate and the date of issuance below:

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3. If you attended college, what was your major? \_\_\_\_\_  
What was your minor? \_\_\_\_\_

4. Were you ever dismissed from a school or college, or was any other disciplinary action, including scholastic probation, ever taken against you? NO  YES  If yes, give details.

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School or College	Date	Type of Action	Reason
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School or College	Date	Type of Action	Reason
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School or College	Date	Type of Action	Reason
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5. Have you had any training in law-enforcement related functions? NO  YES  If yes, give details.

**V. EMPLOYMENT**

1. What is your present occupation? \_\_\_\_\_

2. Are you now engaged in any business as an owner or partner (active or silent)? NO  YES  If yes, give details.

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3. Have you ever applied for employment with this department, any other police department, public safety department, or any other governmental agency? NO  YES  If yes, give details to include position sought, date of application and agency:

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4. List on the next page your complete work history beginning with your present position and working backward to your first employment. List any period of unemployment. Include all part-time employment.

**WORK HISTORY**

<b>Name &amp; Address of Employer</b>	<b>From MO/YR</b>	<b>To MO/YR</b>	<b>Beg. &amp; Ending Salary</b>	<b>Position &amp; Type of Work</b>	<b>Reason for Leaving</b>

5. Were you ever DISCHARGED or ASKED TO RESIGN from any employment?  
 NO  YES  If yes, give details of discharge or forced resignation below:

Employer	Employer's Address	Date	Reason for Discharge

6. Were you ever subjected to any oral or written disciplinary or corrective action in connection with any employment? NO  YES  If yes, explain in detail.

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**VI. SELECTIVE SERVICE DATA**

1. Have you registered with the Selective Service. NO  YES   
 Selective Service Registration Number: \_\_\_\_\_

**VII. MILITARY SERVICE DATA**

1. Have you ever served on active duty in the Armed Services of the United States? NO  YES  If yes, indicate below all active military service.

Branch	Serial Number	From	To	Highest Rank	Discharge Date

2. Are you now or have you ever been a member of any military reserve or National Guard organization?  
NO  YES  If yes, give details below:

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3. Are you required to attend military training meetings: NO  YES  If yes, explain in detail and include date obligation is completed:

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4. If you were enrolled in specialist schools while in the Armed Forces, specify the military school, length of time attended and type of study.

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6. Have you ever served in a military organization of any foreign government? If yes, details and include the type of discharge: YES  NO

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7. List all commendations and citations awarded you as a member of the Military.

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**VIII. MISCELLANEOUS**

1. Have you ever been involved in an accident wherein another person was injured or killed?  
NO  YES  If yes, explain in detail.

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2. Have you ever been injured in any fashion because of a criminal assault, whether the other person was charged? NO  YES  If yes, explain in detail.

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3. Have you now, or ever, used another name, alias, or other identity for any purpose in any country?  
NO  YES  If yes, explain in detail.

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4. Have you ever been employed by, worked in conjunction with, or received compensation from any law enforcement, Public Safety, or governmental agency? NO  YES  If yes, explain in detail.

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a. Were you ever sued for actions arising from your duties? NO  YES  If yes, explain in detail.

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b. Have you ever been the subject of an internal affairs investigation or inquiry of that agency?  
NO  YES  If yes, explain in detail.

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c. Were you ever the subject of a citizen (s) complaint (s)? NO  YES  If yes, explain in detail.

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5. Have you ever failed to file city, state, or federal income tax returns?  
NO  YES  If yes, explain in detail.

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6. Have you ever been the subject of a civil rights complaint investigation?  
NO  YES  If yes, explain in detail.

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7. Are you now, or have you ever been, associated with any individual or organization that was investigated, or is now being investigated, for involvement in any criminal activity?  
NO  YES  If yes, explain in detail.

8. Have you ever been accused of taking a bribe or gratuities while in a government office, or appointment, or in a civilian capacity? NO  YES  If yes, explain in detail.

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9. Have you ever been accused of making a false police report or insurance claim? NO  YES  If yes, explain in detail.

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10. How many years have you operated a motor vehicle? \_\_\_\_\_ Were you ever involved in an accident while driving a vehicle? NO  YES  If yes, give details, including dates, places, injuries or deaths, charges, and arrests.

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11. Has your license ever been suspended or revoked? NO  YES  If yes, explain in detail.

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12. Do you use, or have you used, narcotics, depressants, stimulants, hallucinogens, marijuana, barbiturates, cocaine, heroin, or any controlled substances? NO  YES  If yes, explain in detail.

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13. Have you ever used prescription drugs that were not prescribed for you?  
NO  YES  If yes, explain in detail.

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14. References

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**IX. AFFIDAVIT**

1. Applicant must sign before a Notary Public.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

*STATE OF MICHIGAN*

*COUNTY OF WAYNE*

*ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, BEFORE ME PERSONALLY APPEARED*

*\_\_\_\_\_ WHO, BEING DULY SWORN, DEPOSES AND AFFIRMS THEY HAVE READ THE FOREGOING QUESTIONNAIRE, SUBSCRIBED THAT THEY UNDERSTAND THE CONTENTS THEREOF; THAT THE INFORMATION WRITTEN BY THE APPLICANT IS TRUE TO THE BEST OF THE APPLICANT'S KNOWLEDGE AND BELIEF; AND THAT THEY HAVE BEEN INFORMED AND UNDERSTANDS THAT ANY MATERIAL MISREPRESENTATION OF THE FACTS GIVEN BY THE APPLICANT SHALL BE CAUSE FOR REJECTION BEFORE APPOINTMENT OR DISMISSAL FROM THE POLICE DEPARTMENT AFTER APPOINTMENT.*

*MY COMMISSION EXPIRES: \_\_\_\_\_*

\_\_\_\_\_  
*SIGNATURE OF NOTARY PUBLIC*

APPLICANT: \_\_\_\_\_

## AUTHORITY TO RELEASE INFORMATION

To Whom It May Concern:

I hereby authorize any investigator or other authorized representative of the Gibraltar Police Department bearing this release, or copy thereof, within one (1) year of its date, to obtain information in your files pertaining to my employment, military, credit, or educational records including, but not limited to, academic, achievement, attendance, athletic, personal history, disciplinary records, medical records, and credit records. I hereby direct you to release such information upon request of the bearer.

This release is executed with full knowledge and understanding that the information is for the official use of the Gibraltar Police Department.

Consent is granted for the Gibraltar Police Department to furnish such information, as is described above, to third parties while fulfilling its official responsibilities.

I hereby release you, as the custodian of such records, and any school, college, university, or other education institution, hospital, or other repository of medical records, credit bureau, lending institution, consumer reporting agency, or retail business establishment including its officers, employees, or related personnel, both individually and collectively, from any and all liability for damages of whatever kind, that may at any time result to me, my heirs, family or associates because of compliance with this authorization and request to release information, or any attempt to comply with it.

I also authorize the Gibraltar Police Department to make duplicate copies of this "Authority to Release Information" form for the purpose of release of information. A copy of this form serves as the original.

Should there be any question as to the validity of this release, you may contact me as indicated below.

Full Name:

\_\_\_\_\_

Signature

Full Name:

\_\_\_\_\_

Type or Print

Date: \_\_\_\_\_

Current Address: \_\_\_\_\_

\_\_\_\_\_

Telephone #: \_\_\_\_\_

Drivers Lic Number # \_\_\_\_\_