



April 15, 2026

## **City of Gibraltar- Part-Time Building Custodian**

The City of Gibraltar is looking for qualified applicants for a part-time building custodian. Applicants should send a cover letter, resume, job application available at ([www.cityofgibraltar.mi.gov](http://www.cityofgibraltar.mi.gov)), and any relevant references to Rachel Witherspoon, City Administrator or Katherine Tomasik, City Clerk, City of Gibraltar, 29450 Munro, Gibraltar MI 48173, **by 12:00 PM Friday, May 1<sup>st</sup>, 2026.**

Any questions should be directed to Rachel Witherspoon, City Administrator, at 734-676-3900 x228 or [rwitherspoon@cityofgibaltarmi.gov](mailto:rwitherspoon@cityofgibaltarmi.gov). The City of Gibraltar does not discriminate based on race, creed, color, religion, sex, height, age, national origin, or against individuals with disabilities.

### **Pay and Benefits**

The position is up to 25 hours per week at \$15.25 per hour. Employee will not be eligible for fringe benefits.

### **Job Responsibilities**

Custodian will be responsible for cleaning municipal buildings for the City of Gibraltar.

1. Cleaning and supplying designated buildings
2. Perform and document routine inspection and maintenance activities
3. Maintains a neat and orderly custodian room; ensure cleaning and maintenance supplies are stocked.
4. Sweeping and cleaning all floors and waxing, if necessary
5. Operate custodial equipment such as vacuums, mops, small hand tools, buffer/scrubber machines and other equipment as assigned
6. Clean and disinfect drinking fountains and restroom facilities including sinks, toilets and urinals; fill dispensers with towels, soap, toilet paper and other items; wash mirrors, tile, walls, windows, and window coverings; unclog drains and toilets.

### **Minimum Qualifications**

1. Be a citizen of the United States or be legally employable in the United States
2. Be at least 18 years old
3. Possess a High School Diploma or GED
4. Have the ability to pass a mandatory drug screen, physical and background check.
5. Be able to stoop, bend, kneel, stand, sit, climb ladders, push, pull, carry objects and have the ability to lift 50 pounds.
6. Be able to listen to and understand information through written and verbal words
7. Be able to communicate information and ideas in written and verbal words
8. Collecting and disposing of trash
9. Performs other related duties as assigned